



Virginia Board of Pharmacy
Pharmacy New, COL, Remodel Inspection
 9960 Mayland Drive, Suite 300
 Henrico, VA 23233

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Pharmacy Permit Number:		Inspection Type:	
Legal Business Name:		Inspection Results:	
Address:		Inspection Date:	
		Inspector Name:	
City:		Pharmacist-in-Charge:	
State:		Pharmacist-in-Charge License Number:	
Zip Code:		Pharmacist-in-Charge Email:	
Telephone number:		Pharmacist on Duty:	
Toll free number:		Pharmacist on Duty License Number:	
Fax number:		Inspection Emailed To (person):	
FEIN:		Inspection Emailed To (email address):	
Pharmacy Email:			
Does the pharmacy have a PMP waiver?		If yes, does the pharmacy dispense a "covered substance"?	
<p>§ 54.1-2519 "Covered substance" means all controlled substances included in Schedules II, III, and IV; controlled substances included in Schedule V for which a prescription is required; naloxone; and all drugs of concern that are required to be reported to the Prescription Monitoring Program, pursuant to this chapter. "Covered substance" also includes cannabidiol oil or THC-A oil dispensed by a pharmaceutical processor in Virginia.</p>			
Pharmacy Hours of Operation	Is pharmacy open 24/7		
		Open	Closed
	Start Time: (24-hour format hh:mm)	End Time: (24-hour format hh:mm)	
Sunday			
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			

Pharmacy Personnel							
Total Pharmacists:				Total Registered Pharmacy Technicians:			
Total Registered Pharmacy Interns:				Number of Pharmacy Technician Trainees:			
Ratio Tech:Pharmacist present at time of inspection:				Number of Compounding Technicians:			
Business Licensure Information for State of Residence and Federal (board of pharmacy, state controlled substance, DEA, FDA, etc.)							
License/Registration Agency		Business Name on License/Registration		License Type/Number		Expiration Date	
Type(s) of Practice - Type "X" for all that apply							
Chain - Community		Investigational Drugs, Clinical Trials/Research		Central Fill/ Shared Services		Central or Remote Processing	
Independent - Community		Hospital/Institutional		Specialty Pharmacy		Outsourcing Facility	
FQHC-Health Dept/Free Clinic/ CSB		Long-Term Care		Pilot Program		Nonsterile Compounding	
Home Health/Infusion		Narcotic Treatment Program (NTP)		Nuclear Pharmacy		Nonsterile Hazardous Drug Compounding	
Mail Order (only) - closed door		Internet Pharmacy (New Rx)		Manufacturer		Sterile Compounding	
Mail/Deliver (out-of-state list below)		Internet Pharmacy (Refill Rx)		Wholesale Distributor		Sterile Hazardous Drug Compounding	
Veterinary Pharmacy		Telepharmacy		Freestanding ED		Pharmacists initiating treatment	
States to which the pharmacy mails/delivers compounded sterile drug products:							
Comments							

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New Pharmacy Permit		Result	Notes	
	18VAC110-20-140 (F) - Once the permit is issued, prescription drugs may not be stocked earlier than two weeks prior to the designated opening date. Once prescription drugs have been placed in the pharmacy, a pharmacist shall be present on a daily basis to ensure the safety and integrity of the drugs. If there is a change in the designated opening date, the pharmacy shall notify the board office, and a pharmacist shall continue to be on site on a daily basis.			
	18VAC110-20-140 (G) - If the pharmacy is not operational within 90 days from the date the permit is issued, the board shall rescind the pharmacy permit unless an extension is granted for good cause shown.			
Comments				
	Enter comments referencing scope of changes			
Security 18VAC110-20-180		Result	Security Equipment & Monitoring	
This section shall not apply to pharmacies that are open and staffed by pharmacists 24 hours a day. If the pharmacy changes its hours or if it must be closed for any reason, the PIC or owner must immediately notify the board, file an application in accordance with 18VAC110-20-140 (A), and have installed prior to closing a security system that meets the requirements of 18VAC110-20-180 (A)(1) through (A)(4).				
	A device for the detection of breaking shall be installed in each prescription department of each pharmacy. The installation and the device shall be based on accepted alarm industry standards, and shall be subject to the following conditions: The device shall be a sound, microwave, photoelectric, ultrasonic, or any other generally accepted and suitable device. The device shall: <ol style="list-style-type: none"> 1. have at least one hard-wired communication method 2. be monitored in accordance with accepted industry standards 3. be maintained in operating order 4. have an auxiliary source of power 5. be capable of sending an alarm signal to the monitoring entity when breached if the communication line is not operational. The device shall fully protect the prescription department and shall be capable of detecting breaking by any means when activated. Access to the alarm system for the prescription department area of the pharmacy shall be restricted to the pharmacists working at the pharmacy, except for access by other persons in accordance with 18VAC110-20-190 B 2. The system shall be activated whenever the prescription department is closed for business. The alarm system shall include a feature by which any breach in the alarm shall be communicated by the monitoring entity to the PIC or a pharmacist working at the pharmacy.		Was the security system tested?	
			Primary connection:	
			Secondary connection:	
			Monitored by:	
			Primary verified by:	
			Secondary verified by:	
			Sensors	
			90 degree	
			180 degree	
			360 degree	
			Contact	
			Other	
			Cameras	
Security System Notes				

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Physical Standards 18VAC110-20-150		Result	Notes
	The prescription department shall not be less than 240 square feet. The patient waiting area or the area used for counseling, devices, cosmetics, and proprietary medicines shall not be considered a part of the minimum 240 square feet. The total area shall be consistent with the size and scope of the services provided.		
	Access to stock rooms, rest rooms, and other areas other than an office that is exclusively used by the pharmacist shall not be through the prescription department		
	A rest room in the prescription department, used exclusively by pharmacists and personnel assisting with dispensing functions, may be allowed provided there is another rest room outside the prescription department available to other employees and the public.		
	The pharmacy shall be constructed of permanent and secure materials. Trailers or other moveable facilities or temporary construction shall not be permitted.		
	The entire area of the location of the pharmacy practice, including all areas where drugs are stored shall be well lighted and well ventilated; the proper storage temperature shall be maintained to meet U.S.P.-N.F. specifications for drug storage.		
	The prescription department counter work space shall be used only for the compounding and dispensing of drugs and necessary recordkeeping.		
	A sink with hot and cold running water shall be within the prescription department. A pharmacy issued a limited-use permit that does not stock prescription drugs as part of its operation is exempt from this requirement.		
	Adequate refrigeration facilities equipped with a monitoring thermometer for the storage of drugs requiring cold storage temperature shall be maintained within the prescription department if the pharmacy stocks such drugs. A refrigerator is a cold place in which temperature is maintained thermostatically between 2° and 8°C (36° and 46°F). A freezer is a cold place in which the temperature is controlled between -25° and -10°C (-13° and 14°F). In those instances in which articles may have a recommended storage condition below -20°C (-4°F), the temperature of the storage location should be controlled to plus or minus 10 degrees. (18VAC110-20-10)		
	A pharmacy stocking drugs requiring cold storage temperature shall record the temperature daily and adjust the thermostat as necessary to ensure an appropriate temperature range. The record shall be maintained manually or electronically for a period of two years.		
Sanitary Conditions 18VAC110-20-160		Result	Notes
	The entire area of any place bearing the name of a pharmacy shall be maintained in a clean and sanitary manner and in good repair and order.		
	Adequate trash disposal facilities and receptacles shall be available.		
Required Equipment 18VAC110-20-170		Result	Notes
	A current dispensing information reference source consistent with the scope of pharmacy practice at the location of the permitted pharmacy.		
	A set of Prescription Balances, sensitive to 15 milligrams, and weights or an electronic scale if the pharmacy engages in dispensing activities that require the weighing of components.		
	Other equipment, supplies, and references consistent with the pharmacy's scope of practice and with the public safety.		

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Enclosures 18VAC110-20-190		Result	Notes
	The enclosure shall be constructed in such a manner that it protects the prescription drugs from unauthorized entry and from pilferage at all times whether or not a pharmacist is on duty.		
	The enclosure shall be locked and alarmed at all times when a pharmacist is not on duty.		
	The enclosure shall be capable of being locked in a secure manner at any time the pharmacist on duty is not present in the prescription department.		
	The keys or other means of entry into a locked prescription department and the alarm access code shall be restricted to pharmacists practicing at the pharmacy and authorized by the PIC with the following exceptions in 18VAC110-20-190 (B)(1) & (B)(2))		
Compounding 18VAC110-20-321 & §54.1-3410.2			
Nonsterile Compounding			
	Does the pharmacy engage in nonsterile compounding?		Types of nonsterile dosage forms:
	Does the pharmacy engage in nonsterile hazardous drug compounding?		Is there a separate negative pressure storage area for HD?
	Comments:		
Sterile Compounding			
	Does the pharmacy engage in sterile compounding?		Categories of Sterile compounding:
	Does the pharmacy engage in sterile hazardous drug compounding?		Is there a separate negative pressure storage area for HD?
	Comments:		
	Name of certification company		Cleanroom meets USP requirements?
	Does the pharmacy utilize a segregated compounding area (SCA)?		Notes
	Does the pharmacy utilize a CAI or CACI (RABS) in a non-ISO 7 area?		
	Does a demarcation line or barrier separate the buffer area from the ante area?		
	Does the pharmacy engage in immediate use compounding?		

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Primary Engineering Controls (PEC)					
Number of Nonsterile Compounding powder hoods:		Number of Nonsterile HD Compounding BSC/CACI hoods:			
Number of Sterile Compounding LAFW hoods/areas:		Number of Sterile HD Compounding of BSC hoods:			
Number of Sterile Compounding BSC hoods:		Number of Sterile HD Compounding of CACI hoods:			
Number of Sterile Compounding CAI/CACI hoods:		Other (explain):			
	PEC Type	Make	Model	Serial Number	Certification Date
Buffer & Ante Area					
	Area	Certification Date	Notes		

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USP <800> HAZARDOUS DRUGS—HANDLING IN HEALTHCARE SETTINGS

USP <800> HAZARDOUS DRUGS—HANDLING IN HEALTHCARE SETTINGS			
	Compounding 18VAC110-20-321 & §54.1-3410.2		
General Requirements	Result	Notes	
Pharmacy has identified if it stocks any hazardous drugs (HDs) on the NIOSH list.			
Assessment of risk has been performed.			
Pharmacy has identified a 'designated person' who is responsible for continuing to evaluate the fundamental practices and precautions for handling HDs.			
If the pharmacy performs non-sterile HD compounding, the engineering controls comply with USP Chapter <800>.			
1. Containment Primary Engineering Control (C-PEC) a. Externally vented (preferred) or redundant—HEPA filtered in series Examples: CVE, Class I or II BSC, CACI			
2. Containment Secondary Engineering Control (C-SEC) a. Externally vented b. 12 air changes per hour (ACPH) c. Negative pressure between 0.01 and 0.03 inches of water column relative to adjacent areas d. Fixed walls			
If the pharmacy performs sterile HD compounding, the engineering controls comply with USP Chapter <800>.			
ISO Class 7 buffer room with an ISO Class 7 ante-room			
1. Containment Primary Engineering Control (C-PEC) a. Externally vented. • Examples: Class II BSC or CACI			
2. Containment Secondary Engineering Control (C-SEC) a. Externally vented b. 30 Air Changes Per Hour (ACPH) c. Negative pressure between 0.01 and 0.03 inches of water column relative to adjacent areas.			
3. Maximum BUD as described in USP<797>			
Unclassified C-SCA			
1. Containment Primary Engineering Control (C-PEC) a. Externally vented. • Examples: Class II BSC or CACI			
2. Containment Secondary Engineering Control (C-SEC) a. Externally vented b. 12 Air Changes Per Hour (ACPH) c. Negative pressure between 0.01 and 0.03 inches of water column relative to adjacent areas.			
3. Maximum BUD as described in USP<797> for CSPs prepared in a segregated compounding area.			